

# Newly Updated APPA's Operational Guidelines Trilogy!

All three areas of operations have been updated and expanded, and are available for purchase from the APPA website at [www.appa.org/bookstore](http://www.appa.org/bookstore).

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*Editor-in-Chief: Alan S. Bigger, APPA Fellow*

**The Trilogy covers the following areas of operation:**

## **Custodial**

*Task Force Chair: Casey J. Wick,  
American International School/Dhaka*

Includes the original concepts of the five levels of clean, staffing service levels, and information on such specialized facilities areas as residence halls, healthcare facilities, and 33 updated room categories.

## **Grounds**

*Task Force Chair: Tom Flood, Elon University*

A comprehensive guide to maintaining and managing a grounds and landscaping operation. Contains information on sustainable grounds operations; environmental stewardship; staffing guidelines; contracting options; position descriptions; benchmarking, and environmental issues and laws.

## **Maintenance**

*Task Force Chair: Tom Becker,  
Philadelphia University*

A guide for maintenance in facilities. Subjects include maintenance of buildings; levels of maintenance and benchmarking; case studies; compliance, safety, and sustainability; zero-based staffing buildup; career ladder and job descriptions; and much more.

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